

# **Trentvalley Equestrian LLP**

## **Summer Camp 2020**

### **Participant Information Pack and Registration Forms**

Week 1: Monday 27<sup>th</sup> – Friday 31<sup>st</sup> July

Week 2: Monday 3<sup>rd</sup> – Friday 7<sup>th</sup> August

Trentvalley Equestrian  
Occupation Lane  
Fiskerton  
Nottinghamshire  
NG25 0TR

01636 813588

[www.tvequestrian.co.uk](http://www.tvequestrian.co.uk)

The Trentvalley Equestrian Summer Camp is a fantastic experience – a week of fun and learning centred on ponies and horses for both children and adults. You will be completely responsible for the care of your horse/pony as well as taking part in a whole range of fun activities. The week culminates in Show Day on Friday where there will be competitions such as Show Jumping, Working Hunter, Tack and Turnout, Handy Pony and Chase me Charlie – all appropriate to your level. We welcome spectators on show day!

Participants may bring their own horse/pony. There are also riding school horses/ponies available.

With the exception of Monday morning which is a 7am start, each day starts at 7.30am on the yard – **everyone must sign in on arrival each day.**

Participants are divided into small groups (maximum 8) according to age and ability. Each group has two riding sessions per day.

Other activities may include:

- Stable management
- Grooming
- Horse/pony care
- Preparation for badges/certificates

Each day ends at 8.00pm after evening activities.

**Everybody must sign out before leaving the premises**

## **Cost - £255**

This includes:

- Instruction in small groups
- Fully supervised activities (daytime and evening)
- All meals and refreshments – please detail any dietary requirements in the registration forms
- Stabling/accommodation, straw bedding, hay and water. **Please bring any extra hard feed that is needed for your horse/pony. Please be aware that a few of the stables do not have automatic drinkers so please bring a large water bucket.**

Places are limited and allocated on a first come first served basis. **Payment by cash or debit card only please**

- A non-refundable £100 deposit together with completed registration forms must be received by **1<sup>st</sup> May**
- Balance of £155, together with all other completed forms must be received by **1<sup>st</sup> June**
- **Full payment and/ or forms not received by 1<sup>st</sup> June will result in loss of the place and deposit**

## **Forms to complete (all forms are included at the back of this information document)**

- Summer Camp Registration Form
- Horse/ Pony Form
- Over Night Camping Registration Form\*
- Child Protection Policy Certification\*
- Code of Conduct Form

\*Form only needs to be completed if child is staying overnight.

Early submission of forms and payment is strongly advised and appreciated.

All forms must be signed and completed by 1<sup>st</sup> June

Please note that each participant will require a separate set of forms.

## **Camping**

All participants are welcome to camp overnight from Monday to Friday.

Trentvalley Equestrian LLP are unable to offer overnight supervision facilities.

**To satisfy the insurance policy at Trentvalley as well as child protection and safety requirements you will need to make arrangements for a parent/ guardian/ any other responsible adult to stay overnight 8pm – 7am each night with any under 18s wishing to camp.**

If you wish for your child to be supervised by another responsible adult you must fill in and return the Overnight Camping Registration form and specify who their supervisor is going to be. The supervisor must bring us a valid DBS check.

Please note:

- Camp staff (instructors/ workers) are unable to act as overnight supervisors.
- Please do not ask adult participants to act as overnight supervisors
- All adults acting as overnight supervisors are required to complete the 'Child Protection Policy Certification' Form
- We will check that the appropriate arrangements have been made or we will be forced to call you to come and collect your child.
- Parents/ carers should indicate on the appropriate form their night of supervision.
- If you are nominating someone else to stay on your behalf you must indicate who this is and which night they are staying.

**If you are unable to stay with your under 18 (or arrange supervision) we regret that your child will be unable to camp overnight.**

**Camping set up times (4-6pm Sunday)**

**We can allow anyone onto the site to set up any earlier as the riding school still runs as normal on Sunday.**

- You must provide all of your own camping equipment
- **Tents may be erected in the designated area on the afternoon of the Sunday before between 4pm-6pm but nobody will be allowed to stay overnight**
- All tents should be removed by Friday evening.
- Trentvalley Equestrian LLP accept no responsibility for any loss or damage to any camping or personal equipment.
- Toilet/washing facilities are basic. New in 2017! Shower facilities!
- All campers must be in tents by 10pm latest
- Lights out at 10.30pm
- Wake up at 7am each morning to be on the yard for 7.30am prompt
- **Please note that there is a zero tolerance no smoking policy across the whole premises. This includes the camping area**

## **What you need to bring**

Every participant needs to be properly equipped for the week. Some items are optional however most are essential.

**EVERYTHING must be indelibly labelled with the participant's name.**

Please note that due to the large number of participants, we cannot provide individual storage facilities. You must be personally responsible for all of your belongings. Trentvalley Equestrian LLP accepts no responsibility for loss of damage to any of your belongings.

### **Kit List**

#### **Everyday Riding Attire**

- Trentvalley sweatshirt/ T-Shirt/ White shirt
- Jodhpurs – navy/ black/ cream
- Suitable footwear – riding boots/ muckers/ wellingtons
- Body Protector – must be worn for all jumping and cross country
- Riding Hat to current safety standards (please consult a member of staff well in advance if you are not sure whether your hat conforms)
- Toiletries
- Swimming things (including towel)
- Casual wear for the evening – jeans/trainers etc.
- Long sleeves must be worn for jumping

## Friday Show Day

- White shirt or show shirt
- Pony Club Tie
- Cream Jodhpurs
- Jacket (V-necked pullover if you do not have one)

## For your horse/ pony (this applies to all participants including those using a school horse/pony)

- Full Grooming Kit – you can buy these very cheap online
- Saddle soap
- Hoof oil
- **Head collar and lead rope (Essential)**
- Hay net
- Sponge
- Wheelbarrow and tools (if you have them)

If you have your own horse/pony you are responsible for providing all tack etc associated with your horse/pony.

## Overnight Campers

- Bedding
- Clothes
- Toiletries (toilet/ shower facilities are basic)

# Meals

All meals are included for all participants and will be professionally prepared and served from the catering unit in the indoor arena. **You must provide your own cutlery, crockery and cups.**

At each meal there will be drinks and a choice of food including vegetarian. Please notify us of any specific dietary requirements on the camp registration form.

## Breakfast

Varied choice including hot breakfast, cereal, toast, fruit and yoghurt etc.

## Lunch

Choice of sandwiches, salad, baked potatoes, quiches, fruit and cakes etc.

## Dinner

Each evening there will be a different 'theme' which may include:

- Italian night (spaghetti Bolognese, pasta, pizza etc)
- Fish Night (Fish & Chips etc)
- Farmhouse Night (cottage pie etc)
- Curry Night

## Meal times

	Monday – Thursday	Friday (show day)
Breakfast	8.30-9.15am	8am
Lunch	12.30-1.30pm	12-1pm
Tea	5 - 6pm	

### **Please note:**

**We rely heavily on the help of parents and friends for all mealtimes in addition to the staff that work really hard to prepare all the lovely food. A rota will be available to sign up to help for each mealtime at the camp meeting held at the beginning of June.**

**We also love sampling your home cooking! If you aren't able to volunteer please consider dropping something off – cakes, pasta salads, quiches etc. If we do not have helpers for the week to help with meals and camping there will be a surcharge of £30 per rider.**

## Evening entertainment

The day's activities do not end when we finish on the yard at 5pm. Each evening there will be an organised activity which everyone is encouraged to participate in. There will be a competitive element at different levels each evening.

### Sample evening entertainment plan

#### Monday – Indoor Rounders

#### Tuesday – Water fight night / treasure hunt

#### Wednesday – Show Night!

Your group will be required to entertain everyone else for a minimum of 5 minutes! It could be a song, dance, comedy, drama or even magic. Don't forget to bring things to dress up in! Even the instructors are taking part in this one...

#### Thursday – Slow Night

With show day on Friday, many participants like the opportunity to spend Thursday evening preparing. How about making it a social event? Don't disappear into a corner somewhere to clean your tack – it's much more fun doing it in a group!

#### Friday – Prize Giving

After the thrills and spills (hopefully not too many of those) of show day there are rosettes and prizes to be given out for the day's competitions and things you've done throughout the week.

- Will you be judged the most improved rider or the most helpful?
- Will you be part of the best team or riding group?
- Who will win the toilet seat for falling off most often?!
- Who will win the trophy for best overall?

# Trentvalley Equestrian LLP

## Summer Camp 2020

### Registration Form

Camp week: (Please tick)

Week 1: Monday 27<sup>th</sup> – Friday 31<sup>st</sup> July

Week 2: Monday 3<sup>rd</sup> – Friday 7<sup>th</sup> August

Full Name: .....

Address:

.....  
.....  
.....

Phone number: .....

Date of birth: ..... Age at start of camp: .....

#### Emergency Contact Details

Day time contact

Name: .....Number: .....

Evening contact

Name: .....Number: .....

Do you have any special dietary requirements? Yes  No

Please provide details .....

.....  
.....

#### Medical Requirements

Doctors name: ..... Phone number: .....

Address:

.....  
.....

Allergies/ medical requirements: .....

.....  
.....

Do you have your own pony/horse? Yes  No

If yes, please provide us with some details:

Sex: .....

Age: .....

Height: .....

Horse Ability:          
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If you require a school horse/ pony, who do you normally ride?

1) .....

2) .....

3) .....

Please give us some details of your riding ability:          
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Who would you like to be in a group with? (This does not guarantee that you will be with them)

1).....

2).....

3).....

4).....

Must be signed by a parent/ guardian if participant is under 18

Signed: ..... Print Name: .....

Date: .....



**Trentvalley Equestrian LLP**  
**Summer Camp 2020**  
**Overnight camping Form**

Name: .....

Address: .....  
.....  
.....

Date of birth: ..... Age at start of camp: .....

Day time contact:

Name: ..... Number: .....

Evening Contact:

Name: ..... Number: .....

Please tick nights staying:

Monday     Tuesday     Wednesday     Thursday

Please fill in letter of supervision

I undertake to provide a nominated supervising adult who has completed and signed a Child Protection Policy Certification. The nominated supervising adult will be required to stay overnight for each night with the children in her/her care.

Parents name: ..... Parents signature: .....

Date: .....

This form must be completed and returned, with the deposit of £100 to Trentvalley Equestrian LLP by 1<sup>st</sup> May

**Trentvalley Equestrian LLP**  
**Summer Camp 2020**  
**Child Protection Policy Certification**

Anyone who has not signed a child protection form for ABRs or BHS purposes is required to disclose all relevant convictions, whether spent or not. Checks may be made on anyone who has not already been the subject of a vetting by this or any other organisation and assumes a position of responsibility for children or young people unrelated to them.

**Please complete clearly**

Surname: ..... First names: .....

Other names by which you may have been known: .....

.....

Date of Birth: ...../...../.....

Address: .....

.....

.....Postcode: .....

Please delete as appropriate:

- I have obtained a police clearance certificate which I have shown to the Centre Proprietor.
- I have obtained a Criminal Records Bureau advanced disclosure which I have shown to the Centre Proprietor.
- I am willing to be checked against Police and other records.

I have not incurred any criminal convictions nor have I committed any offences of abuse or causing harm to young children or young people, or any other offence which may be relevant to the work I undertake in Trentvalley Equestrian Centre.

I am not aware of any other investigations which may have been held, or may currently be in progress, concerning my behaviour towards others, particularly children or young people.

I have read and understood this document, consent to the appropriate checks being made and agree to adhere to the Trentvalley Equestrian LLP Protection Policy and follow their code of behaviour. Copies of this are available for inspection in the centre office.

Name (please print): ..... Signed: .....

Date: .....

**To enable your child to stay, the adult supervising MUST show Trentvalley Equestrian LLP a valid DBS check**

